

# VOLUNTEER PACK



# This is your club

Blaze belongs to the players.

Female, male, young, old, all abilities. Blaze is for everyone.

But that doesn't happen without leadership.

That's why changes have been made to the way Blaze is run off the court.

Blaze has moved from being led by the coaches to being led by everyone in the club.

A new Leadership Team has been formed. Volunteers with professional skills who care about their community are leading Blaze forward.

You could be part of the change.



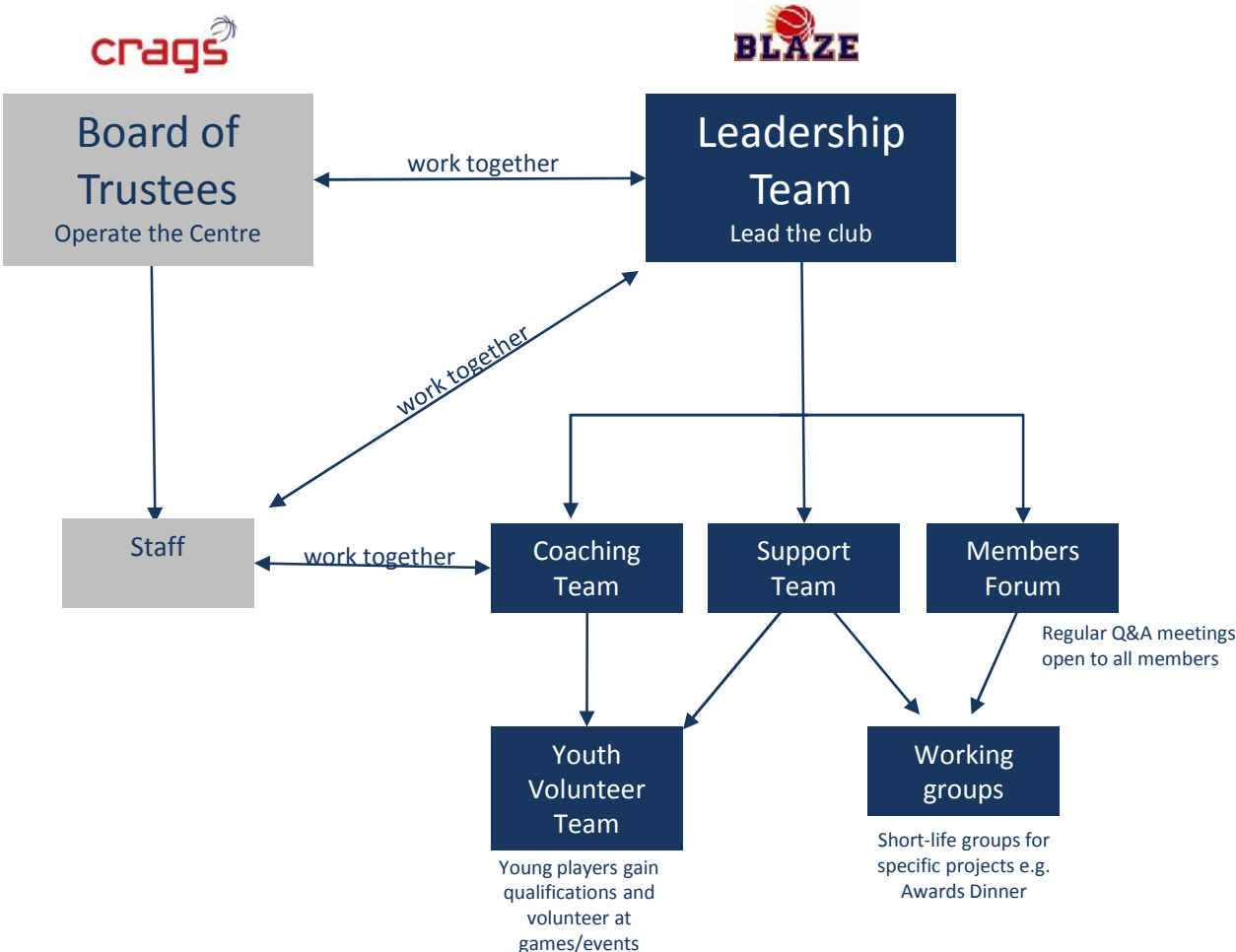
# Blaze and The Craggs

Blaze are the major partner in the charity that operates The Craggs Centre. This means Blaze gets priority access and has a base to grow from.

The two organisations are technically separate so that both are isolated from the risk of the other falling into financial difficulty.

So Blaze members get the best of both worlds – a community minded club, playing in a basketball-first facility.

Here’s how the pieces fit together:



# Leadership roles

Blaze players and parents have a huge pool of experience and skills. The club taps this pool of talent to drive Blaze forward.

## Leadership Team

Meet 4-6 times per year.

Roles usually for one season, August – June

New members can be added anytime.

Accountable to the wider club membership

### CHAIR

- Captain the Leadership Team
- Lead strategic direction
- Chair meetings
- 4-15 hours per month

### CLUB HEAD COACH

- Club coaching lead
- Lead on player and coach selection
- Support coaches
- 4-10 hours per week

### CRAGS REP.

- Link Blaze and Craggs together
- Could be Craggs Trustee or staff
- 2-5 hours per month

### TREASURER

- Prepare quarterly report and annual accounts (using Freeagent)
- Budget and plan
- Oversee bank account access
- 1-4 hours per week

### CLUB MANAGER

- Oversee club administration and operations
- Work with Blaze/Craggs staff
- Support home Game Days and volunteers
- 2-6 hours per week

### BASKETBALL SCOTLAND LIAISON

- Engage with BBS – represent club views, input on consultations, raise issues, attend events

### PLAYER REP.

- Provide a player's perspective
- Ensure players are at the heart of decision making
- Point of contact for players
- 2-10 hours per month

### WELFARE OFFICER

- Ensure child protection best practice
- Oversee PVG checks
- Point of contact for concerns
- Sign-post/refer
- Maintain records
- 1-10 hours per month

### MARKETING LEAD

- Collaborate with the Fundraising Lead
- Develop the club brand
- Oversee website and social media
- Build business contacts
- 2-20 hours per month

### FUNDRAISING LEAD

- Collaborate with the Marketing Lead
- Coordinate fundraising activities and events
- 2-10 hours per month depending on events schedule

### ORDINARY MEMBERS

- Open invitation for any club member to attend any Leadership Team meeting
- Make a specific contribution out with the other roles
- Contribute project-by-project

# Leadership people

These are the people who have stepped into roles on the Leadership team.

**CHAIR**  
**Euan McKie**

- Two sons – u12s and u14s
- Regional Director of Health & Safety
- Experienced Board member
- euanmckie@gmail.com

**CLUB HEAD COACH**  
**Simon Turner**

- Led the growth of Blaze membership since 2003
- Current Senior Men head coach
- simonjeremyturner@gmail.com

**TREASURER**  
**vacant**

- Oversee financial processes and reporting
- No bookkeeping!
- Contact Euan McKie for more information and a chat

**BASKETBALL SCOTLAND LIAISON**  
**Ally Reid**

- Son played for Blaze u12 – seniors
- Experienced basketball volunteer
- Director of Health & Safety for Edin. Uni.
- ally.reid@btopenworld.com

**PLAYER REP.**  
**vacant**

- Previous reps are moving away from Edinburgh so new reps are required
- Contact Euan McKie or Simon Turner for a chat about the role

**WELFARE OFFICER**  
**Lynne McKie**

- Two sons – u12s and u14s
- Primary school teacher
- Experienced with child welfare issues
- lynnmcckie@gmail.com

**CRAGS REP.**  
**Colin Finlayson**

- Son plays for Senior Men
- Craggs Trustee
- Experienced business development professional
- colfinbar@gamil.com

**MARKETING LEAD**  
**Cameron McLay**

- Former Blaze player
- Basketball Scotland Communications Manager
- Volunteer at numerous levels
- cameron.mclay@gmail.com

**CLUB MANAGER**  
**Simon Turner**

- Blaze senior men head coach
- Craggs Co-founder and CEO
- simon.turner@craggsedinburgh.com

**ORDINARY MEMBERS**

**Eugene Mullan, Christine Duffin, Tom Duffin**

- Eugene is Convenor of Craggs Board of Trustees
- eugene.mullan@blueyonder.co.uk

# Support roles

Supporters are the team behind the teams. They are the people that keep things moving in the background so the players can focus on being the best they can be.

The youth Volunteer Team also play a key role in supporting games and events.

## Game Day Team

Help out at games  
Connect people together  
Promote the teams

### TEAM MANAGERS

- Coordinate team travel, logistics, uniforms, first aid kit
- 2-3 hours at home games
- 2-5 hours for away games

### GAME PROMOTERS

- Support the referees – pre-game welcome, in-game support, post-game food
- 2 hours at home games

### SOCIAL MEDIA SUPPORTERS

- Post scores , updates, photos and short videos to social media
- 1-2 hours at home or away games

### TUCK SHOP SUPPORTERS

- Prepare and sell teas and coffees (handle cash)
- Make post-game food for teams
- 2-4 hours at home games

### HOME GAME SUPPORTERS

- Set up/down the court – chairs, tables, score equipment
- Tidy up between games
- 1-2 hours at home games

### GAME SUPPORT

- Statisticians, table officials, video operators
- Can be Volunteer Team and/or parents
- 2 hours per home game

## Off-court Team

Help out at home games  
Connect people together  
Promote the teams

### TEAM FUNDRAISERS

- Arrange team fundraising activities e.g. bag packs
- Hours to fit your availability

### TEAM REPORTERS

- Write positive game report after each game
- 1-2 hours every second week

### CONNECTORS

- Organise team (and parent!) social events
- Hours to fit your availability

### WEBSITE MANAGER

- Upload and edit web content
- Experience with wordpress required
- 1-3 hours per week

### PHOTOGRAPHER

- Team photos, player profile pics
- Game photos
- Marketing photo-shoots
- Hours to fit your availability

### GRAPHIC DESIGNER

- Develop the Blaze visual identity and campaigns
- Design posters, flyers, t-shirts etc
- Hours to fit your availability

# Coaching roles

Coaches and officials are the technical people.

They encourage, inspire, teach and develop players to become the best they can be.

The youth Volunteer Team also develop their coaching skills through assisting at children's training and events.

## Coaching Team

Develop players to develop teams.  
All roles are responsible to the Club Head Coach

### CLUB HEAD COACH

- Club-wide technical direction
- Lead on player selection
- Support coaches
- 5-15 hours per week

### OFFICIATING CHAMPION

- Coach the club's referees
- Educate players and coaches on rule interpretations
- 2-4 hours on Fridays

### STRENGTH & CONDITIONING LEAD

- Deliver sessions to players
- Devise group and individual tests and workouts
- 5-20 hours per week

### HEAD COACHES

- Squad head coaches at various ages/levels
- Plan and deliver training and games
- 4-20 hours per week

### ASSISTANT COACHES

- Support head coaches
- Support players to develop
- Coach games as required
- 4-20 hours per week

### COMMUNITY COACHES

- Participation coaching for children on sessional basis
- Responsible to Crags Activities Coordinator
- 1-10 hours per week

### TABLE OFFICIALS

- Keep the score and time so the games run smoothly
- 1-5 hours per week

### COMMISSIONERS

- Oversee table officials, statisticians
- Support the development of young officials
- 2-6 hours on game days

### REFEREES

- Referee games for under 10, 12, 14 age groups
- Could progress to regional/national levels
- 1-6 hours per week

# What to do next

If you'd like to discuss volunteering with Blaze, contact any of these people:

**Euan McKie, Chairperson (and Blaze parent)**

[euanmckie@gmail.com](mailto:euanmckie@gmail.com)

**Simon Turner, Club Coach Lead**

[simonjeremyturner@gmail.com](mailto:simonjeremyturner@gmail.com) / 0783 714 3304

**Eugene Mullan, Craggs Trustee (and Blaze parent)**

[eugene.mullan@blueyonder.co.uk](mailto:eugene.mullan@blueyonder.co.uk)

